



1001 Airport Road  
 Suite 14  
 Chattanooga, TN 37421

## APPLICATION FOR EMPLOYMENT

### GENERAL INFORMATION

<b>Name (Last)</b>	<b>(First)</b>	<b>(Middle Initial)</b>	<b>Home Telephone</b>
<b>Address (Mailing Address)</b>	<b>(City)</b>	<b>(State) (Zip)</b>	<b>Other Telephone</b>
<b>E-Mail Address</b>		Are you legally entitled to work in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, verification will be required.	

### POSITION

<b>Position Or Type of Employment Desired</b>  Are you able to perform the essential functions of the job you are applying for, with or without reasonable accommodations? <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Will Accept:</b> <input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time <input type="checkbox"/> Temporary	<b>Shift:</b> <input type="checkbox"/> Day <input type="checkbox"/> Evening
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<b>Salary Desired</b>	<b>Date Available</b>
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Have you ever been convicted of a felony or misdemeanor, other than a minor traffic violation? <input type="checkbox"/> Yes <input type="checkbox"/> No
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### EDUCATION AND TRAINING

High School Graduate Or General Education (GED) Test Passed? <input type="checkbox"/> Yes <input type="checkbox"/> No
If no, list the highest grade completed

### COLLEGE, BUSINESS SCHOOL, MILITARY (Most recent first)

Name and Location	Dates Attended Month/Year	<u>Credits Earned</u>		Graduate	Degree & Year	Major or Subject
		Quarterly or Semester Hours	Other (Specify)			
	<b>From</b>			<input type="checkbox"/> Yes		
	<b>To</b>			<input type="checkbox"/> No		
	<b>From</b>			<input type="checkbox"/> Yes		
	<b>To</b>			<input type="checkbox"/> No		
	<b>From</b>			<input type="checkbox"/> Yes		
	<b>To</b>			<input type="checkbox"/> No		



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Occupational License, Certificate or Registration	Number	Where Issued	Expiration Date

**VETERN INFORMATION (Most recent)**

Branch of Service	Date of Entry	Date of Discharge

**SPECIAL SKILLS (List all pertinent skills and equipment that you can operate)**

(Maximum 300 characters)

**References: List two professional references and one personal reference who is not a relative or former supervisor.**

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Name	Address	Telephone	Occupation	Years Known
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Name	Address	Telephone	Occupation	Years Known
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Name	Address	Telephone	Occupation	Years Known
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**WORK EXPERIENCE (Most Recent First) (include voluntary work and military experience)**

Employer	Telephone Number	From (Month/Year)
Address		To (Month/Year)
Job Title		Hours Per Week
Specific Duties (Maximum 350 Characters)		Last Salary
		Supervisor
Reason For Leaving _____		



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<b>Employer</b>	<b>Telephone Number</b>	<b>From (Month/Year)</b>
<b>Address</b>		
<b>Job Title</b>		<b>To (Month/Year)</b>
<b>Specific Duties (Maximum 350 Characters)</b>		<b>Hours Per Week</b>
		<b>Last Salary</b>
		<b>Supervisor</b>
<b>Reason For Leaving</b> _____		

<b>Employer</b>	<b>Telephone Number</b>	<b>From (Month/Year)</b>
<b>Address</b>		
<b>Job Title</b>		<b>To (Month/Year)</b>
<b>Specific Duties (Maximum 350 Characters)</b>		<b>Hours Per Week</b>
		<b>Last Salary</b>
		<b>Supervisor</b>
<b>Reason For Leaving</b> _____		

<b>Employer</b>	<b>Telephone Number</b>	<b>From (Month/Year)</b>
<b>Address</b>		
<b>Job Title</b>		<b>To (Month/Year)</b>
<b>Specific Duties (Maximum 350 Characters)</b>		<b>Hours Per Week</b>
		<b>Last Salary</b>
		<b>Supervisor</b>
<b>Reason For Leaving</b> _____		

I certify that the statements made by me on this application are, to the best of my knowledge, true, complete and correct. I understand that any misrepresentation or material omission of fact on this or any other document required, if employed, may be considered as constituting grounds for disqualification and/or dismissal. I further understand that any offer of employment is subject to successful completion of components appropriate to the position, such as physical examinations, drug testing, psychological exams and/or background investigation. I therefore agree to release to the assigned doctor or examiner any information needed for my physical examination and/or employment screening. Having applied for employment, I do hereby agree and do give my consent that any person, firm or organization listed hereon is authorized to furnish personal or reference material concerning my character and/or past employment and that I waive the right to be informed of information received from any source whether I am accepted or rejected for the position. I further agree and hereby give my consent to furnish any statistical data regarding this application which may be required for compliance with Equal Employment Opportunity Guidelines.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_